



## 51<sup>ST</sup> ANNUAL APPLE HARVEST FESTIVAL

**SUPERVISORY COMMITTEE**  
Chris Palmieri, Chairman  
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**ASST. FESTIVAL COORDINATOR**  
Julia Berardinelli  
**SPONSORSHIP COORDINATOR**  
Melissa Cocuzza  
of A Balanced Life

## ARTS & CRAFTS SHOW VENDOR APPLICATION

October 12 – 13, 2019  High Quality, Hand-Crafted Items

Business/Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

Town: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Are you a previous AHF craft vendor?  Yes  No If yes, list which year(s): \_\_\_\_\_

Website: \_\_\_\_\_

*If you do not have a website, please include photos of your item(s). Photos will not be returned.*

CT Tax ID Number\*: \_\_\_\_\_

*\*A copy of your current CT Sales Tax Certificate must be submitted with this application.*

Detailed Description of Craft/Product:

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Number of 10' x 10' spaces requested: \_\_\_\_\_ (Fee is \$300.00 per space; a \$50.00 late fee applies after July 1<sup>st</sup>.)

**FORM, PAYMENT & SALES TAX CERTIFICATE MUST BE RECEIVED BY JULY 1, 2019**

Mail To: Apple Harvest Festival, 75 Main Street, Southington, CT 06489

By submitting this application, I agree that the Town of Southington is not responsible for changes or conditions beyond its control. I further agree that I, my employees or my guests, will not hold the Town of Southington or any of its members, directors, or officers responsible for any bodily injury, property damage, or loss of personal property incurred. I understand that there are no indoor facilities in the event of inclement weather. I agree to abide by all rules of the Apple Harvest Festival Arts & Crafts Show.

Applicant's Signature \_\_\_\_\_

Date \_\_\_\_\_

## ARTS & CRAFTS SHOW DATES/TIMES

Saturday, October 12, 2019            11:00 am – 6:00 pm  
Sunday, October 13, 2019            11:00 am – 5:00 pm

If the Festival should close due to inclement weather, the Arts & Crafts Show will still remain OPEN. No refunds or fee adjustments will be given to any vendor who personally chooses not to open for business due to rain.

Please note that the roads around the arts & crafts area close an hour before the festival begins. On Saturday, the roads close at 10:00 am. You must be checked in and be in the parking lot before this time for set-up, otherwise you will not be able to get your car into the lot. The Arts & Crafts Show closes at 6:00 pm on Saturday; however, the festival itself does not close until 9:00 pm. You will not be able to get your car into the lot on Saturday night. On Sunday, roads will be closed at 11:00 am.

## LOCATION

Bank of America parking lot on asphalt (no grass). **Vendors must bring their own tent, tables, chairs, hand trucks, etc.** Southington Apple Harvest Festival coordinators provide your space only.

## BOOTH INFORMATION

Spaces will be approximately 10' x 10'. Tents/canopies are mandatory, and only professional tents/canopies will be allowed. Canopies must not exceed 10' x 10' and must be free standing and weighted. No stakes or dangerously positioned ropes will be allowed. Canopies must remain inside your marked space. Your tent, items, etc. must not extend outside of your assigned space.

All exhibitors must comply with all federal, state, and local statutes. The Town of Southington is not responsible for any lost or stolen merchandise.

## APPLICATION & FEES

All applicants must include a copy of a current Connecticut Sales Tax Certificate and Connecticut Tax ID Number. Applications submitted without this information will be refused.

Entry Fee: **\$300.00** per 10' x 10' space – Application and payment must be received by July 1, 2019.

Late Fee: **\$50.00** – Will be added for any application received on or after July 2, 2019.

Make check or money order payable to: **Town of Southington**

Please submit your application early. You will be notified in writing regarding your acceptance by the Apple Harvest Festival Arts & Crafts Committee. You will receive your space assignment upon check-in on Saturday, October 12, 2019. Applications will be processed in the order in which they are received.

No refunds will be issued once the Apple Harvest Festival Arts & Crafts Committee has accepted your application.

## CONTACT INFORMATION

Please call the Apple Harvest Festival line at 860-276-8461 or email [ahfestival@southington.org](mailto:ahfestival@southington.org) with any questions.

For more information, visit our website at: [www.southingtonahf.com](http://www.southingtonahf.com)